

MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

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BULLETIN MO 24-01

DATE: January 2024
TO: Fund Commissioners
Morris County Municipal JIF
FROM: Underwriting Manager, Conner Strong & Buckelew
RE: Member Group Certificates of Insurance

County of Morris Certificates

Each year various agencies of the County of Morris will require evidence of insurance from member towns of the Morris County Municipal JIF for reasons such as the following:

- Community Development Grant Programs
- Use of Morris County Facilities – such as the County Training Facility
- Operations performed by member towns under contract with the County of Morris

Enclosed is a revised Blanket Certificate for the current Fund Year that has been provided to the County of Morris on behalf of the member towns of the Morris County Municipal JIF. This blanket certificate will serve as evidence of insurance for any County agency that contract with a Morris County Municipal JIF member town. The County Risk Manager will inform all of the County agencies that no further certificates are required from our members. Should any County agency insist on evidence of insurance, the member town should provide them with a copy of this certificate.

Please advise your respective Recreation Department Director of this procedure to ensure that certificates of insurance are not unnecessarily issued.

Blanket Certificate – Morris JIF Member Towns

Enclosed is the updated Master Blanket Certificate. This certificate is evidence of insurance for general liability, auto liability, excess liability and workers compensation. The certificate is to be used when one member contracts with another member town each of the Morris County Municipal JIF. This eliminates the need for certificates to be issued each time two member towns contract with each other. This certificate is on file with the JIF Administrator and each member town.

Also enclosed is the suggested hold harmless wording for “use of facilities” and suggested hold harmless wording for “use of services.”

Verizon Certificate

Each year Verizon will require evidence of insurance from member towns of the Morris County Municipal JIF for reasons such as the following:

- Installation and removal of decorative holiday lighting
- Hanging of banners

Enclosed is the revised Blanket Certificate for the current Fund Year that has been provided to Verizon, at a revised mailing address, on behalf of the member towns of the Morris County Municipal JIF. This certificate is to be used when any of the member towns are going to be hanging any holiday lighting or banners on any Verizon owned poles. This eliminates the need for certificates to be issued each time Verizon requires proof of insurance.

Please remind your respective towns of this procedure to ensure that certificates of insurance are not unnecessarily issued.

JCP&L Certificate

Each year JCP&L will require evidence of insurance from member towns of the Morris County Municipal JIF for reasons such as the following:

- Installation and removal of decorative holiday lighting
- Hanging of banners

Enclosed is the revised Blanket Certificate for the current Fund Year that has been provided to JCP&L d/b/a GPU Energy on behalf of the member towns of the Morris County Municipal JIF. This certificate is to be used when any of the member towns are going to be hanging any holiday lighting or banners on any JCP&L owned poles. This eliminates the need for certificates to be issued each time JCP&L requires proof of insurance.

Please remind your respective towns of this procedure to ensure that certificates of insurance are not unnecessarily issued.

Service Electric Certificate

Each year Service Electric Cable Company will require evidence of insurance from member towns of the Morris County Municipal JIF for reasons such as the following:

- Installation and removal of decorative holiday lighting
- Hanging of banners

Enclosed is the revised Blanket Certificate for the current Fund Year that has been provided to Service Electric Cable Company on behalf of the member towns of the Morris County Municipal JIF. This certificate is to be used when

any of the member towns are going to be hanging any holiday lighting or banners on any Service Electric Cable Company owned poles. This eliminates the need for certificates to be issued each time Service Electric Cable Company requires proof of insurance.

Please remind your respective towns of this procedure to ensure that certificates of insurance are not unnecessarily issued.

Military Affairs Certificate

Each year the State of New Jersey, Dept. of Military and Veterans Affairs will require evidence of insurance from member towns of the Morris County Municipal JIF for reasons such as Service Contracts for sewer and water requirements

Enclosed is the Blanket Certificate for the current Fund Year that has been provided to the State of New Jersey, Dept. of Military and Veterans Affairs on behalf of the member towns of the Morris County Municipal JIF. This eliminates the need for certificates to be issued each time State of New Jersey, Dept. of Military and Veterans Affairs requires proof of insurance.

Please remind your respective towns of this procedure to ensure that certificates of insurance are not unnecessarily issued.

If you have any questions, please call your Risk Manager, Executive Director or Underwriting Manager.

cc: Risk Management Consultant
Fund Administrator

**USE OF FACILITIES
HOLD HARMLESS AGREEMENT**

Between the Borough/Township/City of _____ and
Borough/Township/City of _____

WITNESSETH:

1. Borough/Township/City of _____ agrees to release, indemnify and hold harmless the Borough/Township/City of _____ from and against any loss, damage, or liability, including attorneys' fees and expenses incurred by the latter entity and their respective employees, agents, volunteers, or other representatives, arising out of or in any manner relating to the use of facilities located at _____.

2. The applicant is named on the Master Certificate of Insurance on file with the **Morris JIF** and each entity above. The limits of liability are described below:

Workers Compensation/Employers Liability: *Statutory/\$2,000,000*

General Liability: *\$300,000 per occurrence CSL*

Automobile Liability: *\$300,000 per occurrence CSL*

Excess Liability: *\$4,700,000 per occurrence*

3. The facilities will be used as follows:

Purpose: _____

Event Date: _____ Rain Date: _____

Dated: _____ Signed: _____

Borough/Township/City

Witness: _____

USE OF SERVICES HOLD HARMLESS AGREEMENT

Between the Borough/Township/City of _____ and
Borough/Township/City of _____

WITNESSETH:

1. Borough/Township/City of _____ agrees to release, indemnify and hold harmless the Borough/Township/City of _____ from and against any loss, damage, or liability, including attorneys' fees and expenses incurred by the latter entity and their respective employees, agents, volunteers, or other representatives, arising out of or in any manner relating to the use of the services as described below.

2. The applicant is named on the Master Certificate of Insurance on file with the **Morris JIF** and each entity above. The limits of liability are described below:

General Liability: *\$300,000 per occurrence CSL Non-Owned*

Auto Liability: *\$300,000 per occurrence CSL Excess*

Liability: *\$4,700,000 per occurrence CSL*

3. Services: _____

Dates: _____ Rain Dates: _____

Dated: _____ Signed: _____
Borough/Township/City

Witness: _____